

Janitorial and Recycling Standards in State Occupied Space

<u>Type of Space:</u>	<u>Task:</u>	<u>Frequency:</u>
Office/Work Stations	Vacuuming Trash Removal Recycling	Twice per week Twice per week Once per week
Public/Common Areas	Vacuuming Trash Removal	Five days a week Five days a week
Restrooms	Cleaning	Five days a week
Window Cleaning	Exterior Interior	Once per year Once per year
Carpet Cleaning	High Use Areas	As needed; up to six times per year